

Prince Pilates

PRIVACY NOTICE

Prince Pilates is run by Charlie Prince. I am what is called the “controller” of the personal data you provide. Your personal data are collected directly from you when you contact me and register for the Pilates sessions that I run and subsequently in the records I maintain which document your sessions. The basis for obtaining your data is your informed consent. When personal data are collected, you are asked to confirm your consent for the use of your data and a record of your consent will be kept. You are free at any time to withdraw your consent, but this will affect the service I am able to provide to you. Exceptionally I may need to process your data to protect your vital interests if you were to become ill and incapacitated during a pilates session (for example, I may need to share the data with health professionals treating you).

Why I need your data

Prince Pilates needs to know your basic personal data so that I can contact you and organise and administer the Pilates instruction that I provide to you. Some of the information I require is special or “sensitive” information because it relates to your health. This information is needed so that I can provide you with Pilates sessions which are appropriate to your needs. I may also keep a record of the sessions provided so that I can continue to ensure that these sessions are appropriate. I will only collect and record the personal data which are necessary to provide and oversee the service I provide.

What I do with your data

Your data are used only by me to organise, administer and deliver the Pilates sessions that I provide to you. This will include communicating with you about your sessions and keeping records of those sessions. I will hold your data securely. I will not share your personal data with anyone else unless the law requires or allows such access.

How long I keep your data

Once you end your Pilates sessions, I will keep your data securely on record for six years. This period will allow the data to be reviewed and acted upon if any subsequent issues arise. At the end of this period your personal data will be permanently deleted.

Access to your information, erasure and keeping it up to date

You have the right to request a copy of the information that I hold about you. You can contact me at any time to request a copy and I will provide it to you. I want to ensure that your personal information is accurate and up to date. If any of the information you have provided to me changes, please let me know and I will correct it. You have a right to have your data erased. However, if the information is required for any legal claims then this may affect your right to erasure. If you have any concerns about the personal data I am processing, please get in touch with me. The processing of personal data is regulated by the UK Information Commissioner. If you are not satisfied with how your data are being used by me you can contact the Commissioner at ico.org.uk